



## **The Incorporation of Bonnetmakers and Dyers of Glasgow**

### **Training & Education Charity Funding Application**

This application form is to enable registered charities and voluntary organisations to apply to the Incorporation of Bonnetmakers and Dyers of Glasgow for financial support for projects providing training and educational support (capital and / or revenue).

The Incorporation also provides financial support for purposes other than education and training.

For details please see <http://www.tradeshouse.org.uk/>

The web site also provides information about The Incorporation of Bonnetmakers and Dyers of Glasgow and The Trades House of Glasgow.

## **Background to the Incorporation of Bonnetmakers and Dyers of Glasgow**

When the Town Council of Glasgow awarded a Seal of Cause (or Charter) in 1597 to the voluntary Association that had hitherto been supervising the bonnetmakers trading in the city, the craft of bonnetmaking received official recognition in Glasgow. The effect of the Charter was to completely transform the unofficial and weak Association of craftsmen who made bonnets, woollen socks and wylie coats (flannel undervests or petticoats), into a legally recognised Craft with important powers, privileges and liberties. In return for these privileges, which effectively gave the Craft's members a monopoly on all bonnetmaking work in the city of Glasgow, the members were burdened with various duties that they had to observe. These duties included having to pay tax and watch and ward the city if called upon to do so, but the most serious burden on the Craftsmen was to ensure the maintenance of the old and incapacitated members of the Craft, together with the widows and orphans of deceased members.

It was not until 1760 that the Incorporation of Bonnetmakers took steps to have the members of the Dyers' Craft, who did not as a body have official legal status but with whose members the bonnetmakers had always worked intimately, assumed into their Craft. In an effort to prevent the use of false dyes, which it was felt was damaging confidence in the quality of Scottish goods both at home and abroad, the Town Council agreed to the merger and gave the combined Craft drastic powers of censuring bad work and punishing offenders. From then on the Craft has been known as the Incorporation of Bonnetmakers and Dyers of Glasgow.

In 1846 all the exclusive rights and privileges of trading that had been granted to the combined Craft were swept away by the Recissory Act, but the Craft members decided not to wind-up the Craft and distribute the funds to the members at that stage. Instead the members decided to channel the energy and enterprise of the Craft into the work of benevolence. Over the years since 1846 the Craft has continued to attract men and, following changes to the Bye-Laws in 2003, women who are associated in some way with the textile and dying trades, but the old spirit of exclusion has long since gone. Today the Craft's benevolence continues and considerable funds are distributed each year to the Craft's grantees.

In addition to assisting its grantees, the Craft also seeks to promote quality craftsmanship and trade education by awarding prizes each year to promising students at Glasgow School of Art, Heriot-Watt University and Cardonald College. Further grants are considered by the Craft's Master Court on an individual basis.

The Bonnetmakers and Dyers is the youngest of the fourteen Crafts in the Trades House of Glasgow, but they are one of the largest numerically. The Craft is represented in the Trades House by the Deacon, Collector, Late Deacon and the Late Collector.

## Section 1 - Funding criteria

Please read the notes below before going on to complete the application form for financial support.

- 1.1 Who can apply for funding?
  - Registered charities and voluntary organisations set up for charitable purposes may apply for funding.
- 1.2 Who we prefer to support
  - We typically prefer to support organisations helping young people up to the age of 25 who are in some way socially, physically or mentally disadvantaged. Applications are also welcomed and considered for projects supporting older people.
- 1.3 The types of projects we support
  - We support capital projects for tangible items e.g. equipment, buildings fit outs etc. We also support revenue costs required to support projects.
- 1.4 The amount of funding available
  - Requests for funding should be between £1,000 and £10,000 and may be for the whole project or part of a larger project. If part of a larger project, you must be able to prove that you have raised or can raise the balance of the funds required.
- 1.5 Where / which areas we will provide funding for
  - Supported projects should ideally be based in the Greater Glasgow area.
- 1.6 How to apply?
  - All requests for funding must be made by completing the application form attached.
- 1.7 When can you apply?
  - Applications will be considered throughout the year subject to the amount of funds available.
- 1.8 How we assess projects

The key things we will consider in making a grant are:

  - The impact the grant will make
  - The number of children / young / older people the grant will help
  - How you will meet any shortfall in project funding
  - The time scale of the project
  - How you will recognise the financial support of the Incorporation of Bonnetmakers and Dyers of Glasgow once the project is delivered
- 1.9 We generally do not support
  - Sponsored events
  - Holidays
  - Statutory or public bodies
  - Political, sectarian or religious organisations

## Section 2 - About your organisation

Organisation name	
Address for correspondence	
Main contact person	
Telephone number	
Fax number	
Email address	
What is the status of your organisation? (Tick all that apply)	<input type="checkbox"/> Registered charity Registration number _____ <input type="checkbox"/> A non-registered voluntary organisation <input type="checkbox"/> Special school <input type="checkbox"/> Other voluntary organisation (please give details below)
When did your organisation start?	Date:     /     /
Who is your governing body e.g. management committee / board of trustees / local authority?	

## Section 3 - What does your organisation do

What are the main aims of your organisation? (do not detail the project here)	
Where does your organisation currently operate?	

How many people benefit from your work?	
What are their age ranges?	
What is the age range of people who will benefit from the grant?	

#### Section 4 - About the finances of your organisation

<i>Please enclose a copy of your latest report and accounts.</i>	
The figures below are for the financial year ending:     /     /	
<b>INCOME</b>	
Statutory	£
Fund-raising	£
Sale of goods or services	£
Investment income	£
Other	£
<b>Total income</b>	<b>£</b>
<b>EXPENDITURE</b>	
Direct costs	£
Indirect costs e.g. administration	£
Other	£
<b>Total expenditure</b>	<b>£</b>
<b>OPERATING SURPLUS / DEFICIT</b>	<b>£</b>
<b>RESERVES</b>	<b>£</b>
<b>TOTAL NET ASSETS</b> (buildings, equipment, investments, debtors, cash)	<b>£</b>
Please give details of any planned major projects if applicable, indicating investment level	

## Section 5 - About the project you are asking us to support / fund

<p>What are the aims and objectives of the project that you are seeking funding for?</p>	
<p>When will the project happen (date)?</p>	
<p>How much are you applying for? (normally between £1,000 and £10,000)</p>	£
<p>How will you spend the grant? Indicate the split between capital and revenue spend e.g. x% capital and y% revenue</p>	
<p>How does the project meet our funding criteria / objectives as set out on page 2?</p>	
<p>How many young people will directly benefit from the grant support?</p>	
<p>How will they benefit?</p>	
<p>How will you measure the success of the project / grant support?</p>	
<p>When will the project start and finish?</p>	<p>Start:     /     /</p> <p>Finish:    /     /</p>
<p>Do any other bodies support similar projects in the target area? Please list and explain why you also need to provide this support?  How will your project work with other bodies?</p>	

## Section 6 - Details about the finances of your project

What is the total capital and revenue costs of the project?

### CAPITAL

New building	£
Refurbishment	£
Mobility equipment	£
Independent living aids	£
Medical equipment	£
Communication aids	£
Vehicle	£
Other (please specify)	£
<b>Total capital costs</b>	<b>£</b>

### REVENUE

Staff costs	£
Running expenses	£
Training costs	£
Premises costs	£
Other (please specify)	£
<b>Total revenue costs</b>	<b>£</b>

Any additional information?

Please explain how you will, or already have raised the balance of the required funds for the project?

Already raised	£
Pledged	£
Still to be raised	£
<b>TOTAL</b>	<b>£</b>

How many additional staff are required for the project?	
If we can not help with a grant, what will happen to the project?	
Who should we make the cheque payable to if your application is successful? (must be the registered charity or voluntary organisation)	

**Section 7 - Thank you for completing the application form**

The form was completed by	
Position in the organisation	
Date completed	
Contact telephone number	
Email address	
Signature	



## Section 8 - Submission of the application

*Please return the completed form to:* Mr. Tom Monteith  
Clerk  
The Incorporation of Bonnetmakers and Dyers of Glasgow  
21 Blythswood Square  
Glasgow  
G2 4BL  
Tel: 0141 304 3434

- › The Incorporation of Bonnetmakers and Dyers of Glasgow will acknowledge your application in writing and indicate the likely timetable for review and decision by the Master Court of the Incorporation of Bonnetmakers and Dyers of Glasgow.
- › We will contact you if we have any queries before reviewing your application.
- › You will be advised of the final decision as soon as possible, whether successful or not.
- › If successful, we will write to you with any specific terms and conditions that will apply to the grant.
- › To claim your grant, you will need to show us independent proof that costs are or have been incurred – for example, invoices, receipts or pro-formas.
- › When we send you payment of the grant, we will ask you for written confirmation of receipt and confirmation that the grant has been / will be used in accordance with the details supplied by you on this form.

## Section 9 -

### For the Incorporation of Bonnetmakers and Dyers of Glasgow use only

Name of organisation	
Amount requested	£
Amount agreed (or 'nil' if rejected)	£
Purpose of grant approved	
Cheque payee	
Bonnetmaker appointed sponsor	
Date approved (if applicable)	
Notes and comments	